

REQUEST FOR PROPOSALS

Under the CLEAR Central Asia Program funded by the UK Foreign, Commonwealth & Development Office (UK FCDO) and implemented by Financial Services Volunteer Corps (FSVC)

Development of the "Beneficial Ownership" Module of the Government of the Kyrgyz Republic's "Nedra" Automated Information System

Date: August 7, 2026

Deadline for Submission of Proposals: 18:00 Bishkek time (GMT+6), August 25, 2026

Proposals shall be submitted by email to **hr@fsvc.org**; subject line: **"Proposal – FSVC Kyrgyz Republic BO Module"**

Terms of Reference (ToR) available at:

<https://11nq.com/40g32hq> (<https://keitiweb.wordpress.com/>)

Background Information

With support from the UK Foreign, Commonwealth & Development Office (UK FCDO), FSVC is implementing a program to strengthen extractive sector transparency in the Kyrgyz Republic entitled "Central Asian Leadership for Extractive Accountability and Reform (CLEAR)." As part of this work, FSVC is providing technical assistance to the Ministry of Natural Resources, Ecology and Technical Supervision of the Kyrgyz Republic to strengthen beneficial ownership disclosure in the extractive industries, in line with the Extractive Industries Transparency Initiative (EITI) Standard.

FSVC announces a request for proposals to select a qualified firm to develop a "Beneficial Ownership" module for the Government of the Kyrgyz Republic's "Nedra" Automated Information System and a public portal for the disclosure of beneficial ownership information.

The objective of the project is to develop and implement software that automates the processes of collecting, storing, verifying, updating, analysing and publishing information on the beneficial owners of subsoil users, in accordance with the legislation of the Kyrgyz Republic and the requirements of the EITI Standard.

Subject of the Procurement

Development, implementation and commissioning of the "Beneficial Ownership" Module of the "Nedra" AIS, including software development, integration with state information systems, development of a public information disclosure portal, testing, user training, and the transfer of source code and technical documentation.

Qualification Requirements for the Prospective Contractor

Legal entities meeting all of the following requirements are eligible to participate:

- At least 7 (seven) years of experience in the field of information technology.
- Demonstrated experience in developing automated information systems (AIS).
- At least 1 (one) successfully completed project involving the development of information systems for state bodies of the Kyrgyz Republic.
- Experience in information system integration using REST API, SOAP/Web Services, and state integration platforms.
- A qualified team of specialists with experience in developing information systems at the national level.

Conflict of Interest

UK FCDO and FSVC require every prospective applicant to avoid and prevent conflicts of interest, by disclosing to FSVC if the applicant, or any of its affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, or other information used in this RfP. Applicants found to have a conflict of interest will be disqualified.

Applicants must disclose in their proposal whether the owners, officers, directors or key personnel of the bidding entity are family members of FSVC staff involved in the procurement process.

The eligibility of applicants that are wholly or partly owned by the Government shall be subject to further evaluation based on factors such as registration status, independent management, degree of Government involvement, and access to information related to this RfP.

Currency of Quotation

All prices must be quoted in United States Dollars (USD) and be inclusive of tax.

Application Contents

All proposal materials should be submitted in **English or Russian**. Applications must include the following:

Part 1 — Technical and Financial Offer (maximum 15 pages, including cover page and table of contents):

- Cover page (1 page);
- Table of contents (1 page);
- Technical proposal for implementing the project, including proposed architecture and approach to integration with state information systems;
- Detailed work plan and timeline for implementation and delivery;
- List of key personnel, including roles and responsibilities;
- Financial proposal (all prices in USD, inclusive of taxes).

Part 2 — Annexes (numbered as Annex X of Y):

- General information about the organisation;
- Copy of the certificate of state registration of the legal entity;
- Information on experience in implementing similar projects, indicating clients, period of performance and a brief description of the work;
- Documents confirming experience in performing similar work (copies of contracts, certificates of completed work, or other supporting documents) for at least 1 (one) relevant project implemented over the past 5 years;
- CVs of key specialists planned to participate in the project.

Applicants are strongly encouraged to consolidate the full application, including annexes, into a single PDF document.

Method of Submission

Proposals must be submitted as follows:

- Subject line: "Proposal – FSVC Kyrgyz Republic BO Module"
- File format: PDF

- File naming: "[Applicant Name] – FSVC Kyrgyz Republic BO Module – [Submission Date]"
- Maximum file size per email: 10 MB
- If submitting across multiple emails, indicate in the subject line: "Email no. X of Y"

Applications must be submitted to **hr@fsvc.org** by no later than **18:00 Bishkek time on August 25, 2026**. Applicants will receive an email acknowledging receipt.

Questions and Clarifications

Questions and/or requests for clarification must be submitted to **hr@fsvc.org** by no later than **August 18, 2026**. FSVC will provide responses within 3 business days of receipt.

Timeframe for Performance of the Work

All core development and deployment works must be completed no later than February 28, 2027, in accordance with a work plan agreed with the Client. Technical support may continue beyond this date and will be financed by the Ministry.

Quotation Validity Period

Quotations shall remain valid for 60 days from the submission deadline of August 25, 2026.

Price Variation

No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted during the validity of the quotation.

Partial Quotes

Not permitted.

Alternative Quotes

Not permitted.

Evaluation Criteria

The Review Panel will score each proposal for a maximum total score of 100 points based on the following criteria:

Criterion	Points
Compliance with all RfP requirements, including submission of all required documents and prices quoted in USD	10
Applicant's track record and experience conducting similar work	25

Qualifications of proposed specialists	10
Quality, feasibility and sustainability of the technical proposal	25
Realistic and reasonable timeline in line with the ToR and grant deadline	10
Cost competitiveness	20
Total	100

Right Not to Accept Any Quotation

FSVC reserves the right to fund any or none of the applications submitted.

Right to Vary Requirement at Time of Award

At the time of award, FSVC reserves the right to vary the scope of services, without any change in unit price or other terms and conditions.

Award of Contract

Based on the results of the competition, a contract will be concluded with the winner for the development of the "Beneficial Ownership" Module of the "Nedra" Automated Information System.

Additional Information

The Terms of Reference (ToR) are available at the following link:

<https://11nq.com/40g32hq> (<https://keitiweb.wordpress.com/>)

This document was prepared with the financial support of the Government of the United Kingdom for international development within the framework of the regional programme "Effective Governance for Economic Development." The views expressed in this document do not necessarily reflect the official position of the Government of the United Kingdom.